



OES PTA Meeting Minutes

OES Auditorium

May 9, 2018

Submitted by Jamie Rothenberger

PTA President Kate Cote brought the meeting to order at 8:30AM. She opened by saying that the spring carnival was a hit enjoyed by all.

- She did indicate that the carnival did not make as much money as the previous year nor did we make as much money as planned.

Kate continued to discuss the 6th grade basketball game.

- This again was another successful event. To date, the event has made approx. \$1,400.00.
- It was brought to the PTA's attention that this event will be closely looked at for next year. Some issues arose with the behavior of some of the students from the opposing team. For next year, we might look to do it with a different school or Chris will need to speak to their school principal prior to the event to ensure a smooth 2019 game.

Kate indicated that the search for new board members is going well and that there are at least 3 people who are interested in various positions.

- Information Session will be held with those interested during the week of May 15.

Kate then turned our attention to Treasurer's Report.

- Kate detailed line-by-line, where the PTA stood with its budget both what was expected and what we actually have earned during the course of the school year. She wanted the group to understand where we were with the budget before voting on spending some of the funds. The details are as follows:
 - We have a shortfall in the income this year. We will determine the worst case amount we may need to borrow from the reserves to pay for all the programs we budgeted for. Many of these expenses will come in during the next two months. We may not need to use the full amount we determine to take from the reserves because we still have some income that hasn't been recorded from the brick sales and 6th grade basketball game.
 - The shortfall in fundraising breaks down as follows:
 - Section 100 of budget. Foo, boosterthon, spring carnival we netted \$42,929.87. We budgeted to Net \$48,895.87. That's a shortfall of (\$5966)
 - Section 200 of budget. Family Nights Out, Movie Night, Skate Nights we netted \$285.05. We budgeted to Net \$1642.32. That's a shortfall of (\$1,357.27)
 - Section 300 of budget. Amazon, Apparel Sales, Box Tops, Directory, Engraved Bricks, Grocery Receipts, Membership, School Supplies, Yearbook we netted \$5291.55 so far. We budgeted to Net \$9,401.42. That's a shortfall of (\$4,110.31)



- Section 500 of budget. 6th grade basketball game, After school program, Odyssey of Mind, Science Club, Student Council we netted \$3,464.48 so far. We budgeted to net (224.55). Mimi estimated there would be an additional expense of \$400 for after school program. That means we should net about \$3064.48
- Total Shortfall from Sections 100, 200, 300 and 500 so far (\$8,633)
- We covered the expenses we thought we wouldn't incur from this year or could cut.
 - Grace Art estimates that they won't use \$700
 - Praxis National Certification won't use \$1200
 - Teacher Support won't use \$1,600
 - We won't use \$2200 of landscaping budget
 - Marketing Tools won't use \$413.25
 - First Day folders didn't use \$733.09
 - Admin Expenses won't use \$600.
- Cutting these expenses reduces our shortfall to (\$1400). It was voted to apply \$1400 of the reserves to cover this years budget if we need it.
- Based on this information the PTA **approved** the distribution of funds for the following:
 - Garden Club – Approx. 300 for additional supplies
 - Music Department – \$3,098 to purchase additional instruments
 - Math Department – \$4,698.00 for math manipulatives to be used for each grade level throughout the school.
 - School Counselors – approx. \$1500.00 for 2 IPads to support their activity at the school
 - OES – Approx. \$6,000.00 to go towards laptops for one device for every child.

Activities for next school year were brought up.

- Kate reminded the group that the incoming board will determine the activity schedule for the 2018-2019 year.
- Voting on the new board members will occur at the last PTA meeting in June.

Chris said that she would like the group to know that Back to School Night will now be combined with Meet the Teacher day and will happen on August 23rd or 24th. She said that her office will busy working out the details of that full day.

The meeting was adjourned at 9:10AM.

Meeting Attendees Included:

Mimi Chou	Dominique DeCeage
Maureen Buchino	Keith Eck
Kate Cote	Joanie Dugan
Jamie Rothenberger	
Nicole White	
Chris Kelley	
Rupa Shah	