

OES PTA Meeting Minutes
October 19, 2015
OES Library
Submitted by Audra Hoebler

Present: From the Board: Jeff Wright, Gail Gonzalez, Marcie Martin and Audra Hoebler. In total, there were 11 PTA members in attendance (plus 2 who attempted to join via the website but were unsuccessful).

The meeting came to order at 6:45pm.

Board Reports

Audra Hoebler – Recording Secretary

- Audra made a motion to approve the Minutes from the September PTA meeting. All in favor with no objections.

President – Jeff Wright

- Two events have been added to the OES PTA Calendar for Friday May 4th, 2016.
 - The first is the Art Me event which was also held last year. During this event, framed student artwork will be on display in the school gym. This artwork will be available for purchase with proceeds going directly to the OES Art Department.
 - That same night will mark the end of our School Book Fair. Families will be invited to stop by the library and purchase books for themselves and their child's classroom. Proceeds from this event will go to the OES library.
- Directory Update
 - There are a few design pages to complete and there are still returning parents that have not verified their information online. There are also new families that have not gone to the online site and requested to be added to the system. The directory's accuracy for family information is dependent on parent action. The time frame for parents to update their directory information is October 24th.

- o Only members of the PTA will receive a physical copy of the directory and have access to the online version of the directory. October 30th is the cut off date for being able to access the online directory; after this date only 2015-2016 PTA Members will be able to login.

Volunteer Report – Audra Hoebler

- We currently have immediate needs for the following positions:
 - o Directory - shadow
 - o Webmaster
 - o Fairfax County PTA Representative
 - o Luther Jackson Liaison
 - o Grant Writer
 - o Bricks
 - o New Family Ambassador
 - o Spring Concert Reception Coordinator
 - o Volunteer Chair
 - o P.A.W.S. Chair
 - o Game Night
 - o Puzzle Night
 - o Student Bank
 - o Odyssey of the Mind
- If these positions aren't filled, some of the programs and activities associated with them are at risk. Let the Executive Committee know if you are interested in volunteering.

Treasurer - Marcie Martin

- As of 9/30/215 the financial activity is in line with our proposed budget and there are no significant items to report.
- We completed the required audit of the 2014-2015 financial records. This audit is mandated by the state to ensure that proper custody of PTA financial resources is maintained and that financial reporting to the membership is accurate.
- I requested the help of a group of OES parents to conduct the audit and would like to recognize them for the volunteerism: Kathleen Albeck,

Monique Baroudi, Lisa Funk, Marcia Vissagio, and Alison Wilbrecht. The time they committed to this venture is much appreciated.

- Marcie made a motion to approve the 2014-2015 Audit. All in favor with no objections.

VP of Fundraising – Gail Gonzales

- Monster Bash is October 23rd from 6-8pm. Included in the dance will be food for purchase and a few games with prizes. There is no charge to come to the dance but we will charge for the games. Costumes are welcome for all attendees but there are no costume weapons or masks allowed. A few more volunteers are needed for setup/cleanup.
- Mixed Bag Designs fundraiser begins October 27th. Lisa Funk is the coordinator and there is a full committee of volunteers for catalog distribution and bag delivery in December.
- We still need a committee to help plan the Parent event for Feb/March. We need at least 3 people or the event will not take place.
- Friends of Oakton is coming along slowly. We've currently raised \$_____ . The goal is \$20,000. Room Parents will be asked to remind parents to donate. If we do not hit our goal, there will be funding shortages and many programs at OES will be in jeopardy.

VP of Programs – Carolyn Culhane (Jeff)

- The launch of the PTA's new, streamlined registration system for before- and after- school enrichment classes was a success with a total of 75 students enrolled this session in classes
- Registration for the Winter Session begins December 2nd. We encourage parents to preview the winter schedule now on the PTA website.
- The OES PTA also sponsors a Math Club for 5th and 6th graders and a Lego Robotics Club, both of run after school by parent volunteers. Teams will have the opportunity to compete competitions. We need parent volunteers to assist with these programs.

Nicole White - Corresponding Secretary (Kate)

- Nicole is working to ensure that all of our avenues of communication are current, consistent, and coordinated. These avenues include the Panther

- PTA Express, the Oakton PTA website, the Oakton PTA Facebook page, and any flyers advertising or providing information about PTA events.
- Kate Smith has been doing a tremendous job as the Editor of our Panther PTA Express.
 - For those that wish to promote a school or community activity or event, please submit an online form found on the PTA website.
 - All items to be published in the Panther PTA Express must be submitted no later than noon on the Wednesday prior to the Thursday publication date

President – Jeff Wright – Closing Remarks

- The PTA needs funds, class enrollment and volunteers. We are responding to the needs of OES Students. Programming is based upon student and parent feedback but if minimum requirements are not met the programs will be discontinued.
- Grants and funds given to OES are provided because the faculty and administration have identified needs in the school and directly in the classroom that aren't currently provided for in the FCPS Budget. And we can expect those needs to increase in the next year.
- Volunteers are required to obtain grants, assist with raising funds, provide directories, and to run activities that enhance student education and enrichment beyond the classroom. Please volunteer, no experience is necessary.

Meeting adjourned at 7:13pm.

The next PTA meeting is November 16th, 2015 in the library. Please stay for our speaker, Ann Dolin.